INTERNAL QUALITY ASSURANCE CELL
CHAUDHARY DEVI LAL UNIVERSITY,
SIRSA-125055 (Haryana), India
(Established by the State Legislature Act 9 of 2003)
"B" Grade Accredited by NAAC

Minutes of the Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 23.08.2022 at 11:30 A.M. in the IQAC Lounge (Room no 36).

The following were present:

1.	Hon'ble Vice-Chancellor	Chairman
2.	Prof. Sushil Kumar, Dept. of Physics	Member
3.	Prof. J.S. Jakhar, Dept. of Law	Member
4.	Prof. Anu Shukla, Dept. of English	Member
5.	Prof. J. S. Duhan, Dept. of Biotechnology	Member
6.	Dr. Kapil Choudhary, Dept. of Commerce	Member
7.	Dr. Amit Sangwan, Dept. of JMC	Member
8.	Dr. Raj Kumar, Dept. of Education	Member
9.	Dr. Manju Nehra, Dept. of FST	Member
10.	Prof. S.K. Gahlawat	EC Member
11.	Dr. Rajesh Bansal	Registrar
12.	Ms. Kumud Bansal, Sirsa	Nominee
13.	Dr. Radhe Shyam Sharma, Sirsa	Nominee
14.	Prof. Pankaj Sharma,	Director, IQAC

The following agenda items were taken up in the meeting:
   I) Discussion and analysis of peer team exit report.
   II) Discussion and analysis of University Scores.
   III) Suggestions/Recommendations for future course of action.

The following suggestions came up from different members and were discussed in detail:

1. Emphasis on Outcome-based education be maintained, and more awareness should be created among stakeholders regarding the mapping of outcomes.
2. All sanctioned posts be filled without any further delay.

3. Sponsored Research may be streamlined, and local options under CSR may be explored
4. Vidhwan ID for Teachers must be made mandatory so that data remains verified
5. Incubation Center should be launched effectively as soon as possible
6. Faculty exchange and student exchange may be explored
7. Ministries, Govt. funding and other such sources may be explored
8. CSR corporate social responsibility may be effectively introduced
9. Separate entry and Head of Accounts may be created for Seed money.
10. Research Grants and incentives need to reviewed by the university and shall be done on an annual basis on a standing policy.
11. Faculty at levels may be motivated for promoting Research policy.
12. IQAC may be suitably restructured to collect data for AQAR and SSR
13. Meeting of Chairpersons and departmental nodal IQAC may be held every month
14. Full-fledged digitalisation of the library and teaching learning processes may be done, and all processes of teaching, learning, admission, continuation and examination.
15. Student feedback system should be created and maintained
16. Alumni association be made robust and annual meeting be held on a fixed day every year.
17. Marksheet/Character certificate of outgoing students may be bound with feedback and progression to job/education
18. Departments to be instructed regarding the fruitful change in syllabus
19. Value added course must be mandatory for all departments
20. Update care listed to be communicated to the department.
21. Research scholarship from Society members of Sirsa
22. Action taken report of Academic Audit Report may be generated and supplied
23. URS to be revamped.
24. Systematics approach is missing and hence IQAC must create a system for its working
25. Efforts should be initiated to ensure Teachers don't have to do non-Teaching work.

26. Digitalization of teaching-learning may be more streamlined.
27. Dedicated hostels for international students
28. SAARC Students to be allured as international students.

Based on the above suggestion IQAC proposed the following concrete steps to be taken for a better assessment of the Second cycle.:

1) All sanctioned posts be filled without any further delay, and the government may be apprised of loss to the university due to vacant teaching and non-teaching positions. In the process of filling up the teaching position NAAC weak areas may be given consideration and candidates who can contribute to weaker assessment areas may be given preference.

2) Strengthen and widen the scope of IQAC: IQAC from its experience of 2nd cycle feel that IQAC needs to be more streamlined and should have its nodes in all departments. Every department must nominate one teacher (APC/ PTT/Guest) or URS/JRF who is well versed with working in digital ecology, and she/he should provide data for all accreditation processes, including AISHE, NIRF and NAAC. Similarly, all these offices must be aligned with IQAC so that redundancy and repetition must be avoided.

3) The apparatus of NAAC accreditation is now shifting from a five-year cycle to AQAR, and thus every year, reports are to be generated and communicated, and at the end of five years, the AQARs of the preceding five years cumulatively would form a substantial part of SSR, so a standing committee may be established to work all around year to take care of all aspects throughout. All the criteria may be attached to specific offices and the persons occupying those must work ex-officio in charge of the related committee. IQAC proposes the following structure:
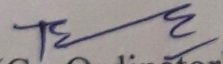
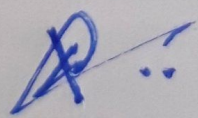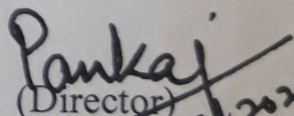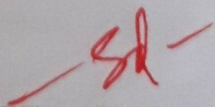|	
Criterion 1 Curricular Aspects	Dean Academic Affairs
Criterion 2 Teaching-learning and Evaluation	Controller of Examination
Criterion 3 Research, Innovations and Extension	Dean Research
Criterion 4 Infrastructure and Learning Resources	Librarian
Criterion 5 Student support and progression	Dean Students Welfare
Criterion 6 Governance, Leadership and Management	IQAC
Criterion 7 Institutional Values and Best Practices	IQAC

4) IQAC must be made a Depository through Digitalization, and the DATA coming from departments, teachers, and scholars must sync. For example, the publication given by a teacher in SAR should be the same as shown in the Annual report and SSR. Similarly, Leaves (especially academic) granted to a teacher should sync with the Refresher/orientation done by the teacher. Communication/ publication of articles, books and getting awards should be communicated only once and used from that source.

5 4) Departmental Activity calendar may be generated at the beginning of every session/semester and communicated to the central depository. At every event, a report on the standard template should be created and deposited to IQAC.

6 5) Meaningful execution of all the activities related to the following be done, and IQAC proposes to have a brainstorming on these issues among the teaching faculty.

A) Alumni Activities,
B) Career Counselling,
C) Finish School
D) Placements

6) Research, innovation, and incubation related may be reviewed in view of the NAAC IInd cycle assessment outcomes. Plan, and policies and focus may be reset to excel in Cycle III.

(Co-Ordinator)   (Additional Director)   (Director)
                                                          23/08/2022

Hon'ble Vice-Chancellor is requested to approve the minutes

(Vice-Chancellor)